



State of West Virginia
Governor's Committee for the Purchase of
Commodities & Services from the Handicapped

**FY 2024 CRP REQUEST TO COMPENSATE EMPLOYEES
MORE THAN FEDERAL MINIMUM WAGE**

The following Community Rehabilitation Program (the "CPR" or "Vendor") requests permission from The West Virginia Association of Rehabilitation Facilities, Inc. ("WVARF") to pay the following employees more than the federal minimum wage, which was set at the current rate of \$7.25 per hour on July 24, 2009.¹

Vendors must submit the names, positions and wages for each of their employees that they wish to compensate at a wage in excess of the federal minimum wage. Responses must be provided in the format provided below. Additional pages may be added to this form as necessary.

Vendor Name: _____

Employee Identification Number (not SSN): _____

Employee Position: _____

Proposed Wage: _____

Detailed Explanation of Why and How the CRP Determines the Wage: _____

WVARF Determination: Approved: _____ Disapproved: _____

Explanation for Decision: _____

WVARF Director Approval: _____ Date: _____

¹ Pursuant to the West Virginia Code of State Rules §186-1-3.d, Qualified Vendors wishing to compensate employees more than the federal minimum wage must submit a detailed explanation of why and how they determined the wage to the CNA (WVARF) on the appropriate form approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped. This form must be resubmitted annually before the beginning of the fiscal year.