

Minutes of the West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped

**October 21, 2015
Regents Room, Building 7
Charleston, West Virginia**

The West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped met on Wednesday, October 21, 2015 in the Regents Room at 10:05 a.m. Chairperson, Kim Nuckles called the meeting to order and welcomed everyone. Jan Smith and Becky Howard attended by telephone.

Present at the Meeting: Chairperson Kim Nuckles; Committee members: Everette Sullivan, Jan Smith, Becky Howard and Douglas Auten.

Roy Woodard representing the Central Nonprofit Agency (WVARF).

Guests present: Megan Cobb, Department of Administration; Jennelle Jones, Department of Administration; Joyce Birley, Goodwill Industries of Kanawha Valley; Jennifer Barrett and assistant, Horizon Goodwill.

APPROVAL OF MINUTES

Approval of Minutes from the September 9, 2015 meeting.

MOTION #1

Mr. Sullivan moved, seconded by Doug Auten, to approve the September 9, 2015 meeting minutes. Motion passed.

FAIR MARKET PRICE FORMS

MOTION #2

A motion was made by Mr. Sullivan and seconded by Ms. Howard to approve the seventeen (17) Fair Market Price Forms on the agenda for Horizon Goodwill Industries and the Sheltered Workshop of Nicholas County Inc. DBA Bright Horizons.

The Committee had discussion regarding insuring that comparable prices on forms were profitable for CRP's and fair to all parties involved. Jennifer Barrett from Sheltered Workshop of Nicholas County assured Committee members that she believed the prices were fair.

Motion Passed

OLD BUSINESS

Ms. Nuckles reminded the Committee that the deadline for establishing performance standards for WVARF was December 31, 2015. She stated that her intent was for the Committee to have a draft ready for review at the January, 2015 Committee meeting.

Mr. Sullivan asked Roy Woodard of WVARF about collections. He gave the Committee updated amounts. Although the Committee is not responsible for collections, Ms. Nuckles offered to discuss with Secretary Pizatella and assist with contacting state agencies regarding payment.

Ms. Smith informed the Committee that WVADE sent a letter to Secretary Pizatella regarding collections. Ms. Nuckles was unaware of this letter and told the Committee she would ask the Secretary if he received this letter. Ms. Smith agreed to follow up with WVADE to make sure they sent the letter.

Mr. Auten clarified an earlier statement he made in the September 9, 2015 Committee meeting regarding the Source America story. The story referenced Goodwill Industries on a national level and in no way did he suggest that Goodwill of West Virginia was involved.

NEW BUSINESS

Ms. Nuckles informed the Committee of a new CRP, Horizon Goodwill Industries (Goodwill of Hagerstown, Maryland). The Director is John McCain.

Ms. Nuckles informed the Committee that she spoke at the Agency Purchasing Conference regarding the program and Committee role. She will work with WVARF to obtain CRP information regarding commodities and services offered and will update the website accordingly.

MOTION #3

A motion was made by Mr. Sullivan, seconded by Mr. Auten to adjourn. Motion passed.