

# MEETING MINUTES

December 22, 2010

## GOVERNOR'S COMMITTEE FOR THE PURCHASE OF COMMODITIES AND SERVICES FROM THE HANDICAPPED

The meeting was called to order by Chairperson Cedric Greene at 9:00 a.m. December 22, 2010 at the F. Ray Power Building, located at the West Virginia Division of Rehabilitation Services' office in Institute, West Virginia.

### ATTENDANCE:

Committee: Cedric Greene (Chairperson); Everette Sullivan; Brenda Bates; Jan Smith; Phillip Mason; Jan Lilly-Stewart; Mike Sheets, Executive Secretary; Carol Jarrett, Recording Secretary.

WVARF Staff: Greg Raber, Chris Miller, Sherry Briggs, Leona Huffmann

Attendees: Cedric Greene, Everette Sullivan, Brenda Bates, Greg Raber, Chris Miller.

Ms. Smith attended by conference call.

Guest: Debbie Birthisel, Green Acres

Meeting was called to order by Chairperson Cedric Greene after a quorum was established.

Mr. Greene, Greg what do we have on the agenda for today's meeting?

Mr. Raber, the approval or at least the determination of the Bottled Water contract which will end on December 31, 2010.

Mr. Greene, Ms. Birthisel would you please explain where we are in the process of your discussion with Consolidated Public Retirement Board (CPRB) and the Auditor's office.

Ms. Birthisel, we have agreements with both CPRB and the Auditor's office but we have recently discovered that we have a debt owed to another state agency.

Mr. Greene, who is the state agency and what is the amount owed?

Ms. Birthisel, it is Public Employee Insurance Agency (PEIA) and the amount is approximately \$200,000.00.

Mr. Greene, I do not believe we should vote on the CPRB issue with this new PEIA issue out there. Is there a motion?

### **MOTION # 1**

**Mr. Sullivan, I make a motion that we hold the vote until Green Acres has an agreement with PEIA and the Auditor's office. Ms. Bates seconded. Motion passed.**

Mr. Greene, meeting adjourned at 9:35 a.m.

**CONTRACT PRESENTATIONS:**

No report

**QUARTERLY REPORT:**

No report

**CONTRACT COMPLAINTS:**

No report

**FINANCIAL REPORT:**

No Report

# MEETING MINUTES

December 29, 2010

## GOVERNOR'S COMMITTEE FOR THE PURCHASE OF COMMODITIES AND SERVICES FROM THE HANDICAPPED

The meeting was called to order by Chairperson Cedric Greene at 9:00 a.m. December 29, 2010 at the F. Ray Power Building, located at the West Virginia Division of Rehabilitation Services' office in Institute, West Virginia.

### ATTENDANCE:

Committee: Cedric Greene (Chairperson); Everette Sullivan; Brenda Bates; Jan Smith; Phillip Mason; Jan Lilly-Stewart; Mike Sheets, Executive Secretary; Carol Jarrett, Recording Secretary.

WVARF Staff: Greg Raber, Chris Miller, Sherry Briggs, Leona Huffmann

Attendees: Cedric Greene, Everette Sullivan, Brenda Bates, Greg Raber, Chris Miller.

Ms. Smith attended by conference call.

Guest: Debbie Birthisel, Green Acres

Meeting was called to order by Chairperson Cedric Greene after it was established we had a quorum.

Mr. Greene, let me give the background for the record:

"On December 22, 2010 the Committee met to discuss debt owed to the Consolidated Public Retirement Board (CPRB) on behalf of the Public Employee Retirement System (PERS) and the Public Employee Insurance Agency (PEIA). Green Acres has worked diligently with the state agencies, as well as the State Auditor's office to rectify the problem."

Mr. Greene, Ms. Birthisel would you please explain where we are in the process of your discussion with PEIA and the Auditor's office and the overall status of the contract.

Ms. Birthisel, we now have agreements with both PEIA/CPRB and the Auditor's office.

Mr. Greene, is there a motion?

### **MOTION # 1**

**Mr. Sullivan, I move that we approve Green Acres request to continue providing water on the Bottled Water contract. Brenda seconded. Motion passed.**

Ms. Smith, I just want to congratulate Debbie Birthisel and Green Acres for their dedication and hard work in getting all the agreements in place with the various entities.

Mr. Greene, meeting adjourned at 9:55 a.m.

**CONTRACT PRESENTATIONS:**

No report

**QUARTERLY REPORT:**

No report

**CONTRACT COMPLAINTS:**

No report

**FINANCIAL REPORT:**

No Report

This report has not changed from July, 2010

WEST VIRGINIA ASSOCIATION OF  
REHABILITATION FACILITIES

LAST SIX MONTHS' GROSS REVENUES

Feb '10	Mar '10	Apr '10	May '10	Jun '10	Jul '10	FY 2010 Year-to- date*	FY 2009 Total *
\$1,024,591	\$1,057,704	\$1,197,277	\$1,110,531	\$1,123,435	\$1,089,296	\$12,713,066	\$12,012.757

AGED RECEIVABLES AS OF JULY 31, 2010

Current	31 -60	61-90	90+ Days	Total
\$1,087,641.57	\$482,124.10	\$213,098.43	\$158,539.74	\$1,941,404
			\$371,638	
56.02%	24.83%	10.98%	8.17%	100.00%
			20.58%	

Comparative Figures (Acc. Rec. Over 60):		
	61 +	% of Total
7/31/09	\$52,829	4.74%
7/31/08	\$156,059	10.80%

Advanced Guaranteed Payments made to CRPs:

Jul '09 – Jun  
'10 \$2,462,345

\* - Fiscal Year runs from July 1 - June 30