

**GOVERNOR'S COMMITTEE FOR THE PURCHASE OF
COMMODITIES AND SERVICES FROM THE HANDICAPPED**

P.O. Box 745
Institute, WV 25112

Minutes

May 16, 2001

F. Ray Power Building, Small Conference Room
West Virginia Rehabilitation Center
Institute, West Virginia

June 6, 2001

ATTENDANCE: Lee Dixon; Linda Maniak; Jack McComas; Steve King, Chris Miller and Craig Greening from WVARF; Donna Prunty from the Dept. of Administration; and, Ken Kennedy & Paula Sparkman from Rehabilitation. Absent from the meeting was Curt Curtiss from Administration.

APPROVAL OF MINUTES: Jack McComas made a motion to approve the minutes. Ken Kennedy seconded the motion; motion carried.

FINANCIAL REPORT: Ken Kennedy gave the financial report which reflected a balance of approximately \$678.00 at the end of May.

REPORT OF CHAIRMAN: Lee Dixon had nothing to report.

REPORT OF EXECUTIVE SECRETARY: No report since Curt was absent.

REPORT OF WVARF EXECUTIVE DIRECTOR:

Steve indicated he had little new information to bring to the Committee in this segment, but would have further information to share later in the agenda on the DHHR contract developments, etc. Steve indicated that WVARF was continuing to work with Tridea (Jon Amores' PR firm) to establish a new name for the CNA/marketing arm of WVARF.

OLD BUSINESS: Chris Miller reported the Aged Receivables as of 3/30/01 was positive representing 3.93 percent.

DHHR UPDATE

Craig and Steve update the Committee on the activities and developments associated with the negotiations with DHHR on the statewide janitorial contract. The status of the formal contract is still uncertain as important meetings with representatives of DHHR are still being scheduled. WVARF has received and reviewed a draft copy of the formal contract from DHHR

Chairman: Lee Dixon

Members: Linda Maniak, Ken Kennedy, Jack McComas, Donna Pruty

Ex Officio Members: Curt Curtiss, Executive Secretary

Stephen R. King, Executive Director, West Virginia Association of Rehabilitation Facilities

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that will next be taken to an attorney for further scrutiny. Craig and Steve have a meeting scheduled with DHHR following their meeting with WVARF's engaged attorney to attempt to finalize the contract. The proposed contract continues to reflect a standard price of \$1.50 per square foot which will significantly decrease the number of hours available at some DHHR office locations. Following the finalization of the contract provisions, WVARF intends to schedule a meeting of all sub-contracting vendors to thoroughly discuss the changes being brought about by this new contract and its reductions.

Following further discussion about the contract and its ramifications, Donna Prunty suggested that WVARF should document through a letter to DHHR that the changes in the contract and its resultant reduction in hours of service will likely produce an increase in the number and variety of complaints received.

NEW BUSINESS: Information received from Linda Lyter of the Dept. of Administration noted the per diem rate for board members would change from \$50 to \$55 effective April 15, 2001. However, information received this past week reveals that this was sent to us in error. Linda Lyter said the House Bill mentioned was only for legislatures not committees under the Governor's office. Therefore, the per diem rate will stay at \$50.

Governor Wise appointed the following to serve on the State Use Committee effective May 11, 2001: Linda Prunty, Kenneth Kennedy, LeRoy Dixon, Dennis C. Miller, Jack McComas and Donna Prunty (see attached list).

WVARF Agreement with CRPs – Board was asked to review and give WVARF any corrections or suggestions. This agreement between WVARF and the individual participating CRPs governs the activities associated with participation in the State Use Program. Steve would like to obtain the Committee's approval for the Agreement at the June 13 meeting.

Complaints received: Please see attached. Steve feels it is important for Committee to be aware of these complaints because Committee is next step in grievance process.

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CONTRACT PRESENTATION:

New:

1. DOH Dist 3 Materials Lab
2. DOH Dist 3 Traffic & Utilities
3. FSC - Education Building
4. PSC Admin Building
5. DRS - Stock Room Clerk
6. Non-reoccurring State Use Projects Report

Renewals:

1. Oil Absorbency Pads
2. Bottled Water - State Parks Label
3. Interstate Rest Areas
4. EPA - Oak Hill, Janitorial
5. EPA - Oak Hill, Grounds
6. DOF - Parkersburg, Janitorial
7. DOF - Parkersburg, Grounds
8. DOH - Enforcement Division, Charleston
9. DOH - Equipment Division, Buckhannon
10. DOH - Materials Control, Soils and Testing Section, Chas.
11. DOH - District 1 Headquarters, Charleston
12. DOH - District 3 Headquarters, Bridgeport
13. Air Guard - Charleston
14. State Office Building - Beckley
15. State Office Building - Clarksburg
16. State Office Building - Fairmont
17. State Office Building - Parkersburg
18. Culture Center - Charleston
19. Capitol Complex
20. Tax Department - Martinsburg
21. FSC - Floaters
22. FSC - Colebank Hall
23. FSC - Jayne Hall
24. FSC - Library
25. DOH - Dist. 4 Lab, Fairmont
26. DOH - Dist. 4 Garage, Fairmont
27. DOH - Dist. 4 Headquarters

28. DOH - Dist. 10 Headquarters, Princeton
29. DOH - Dist. 10 Equip Shop, Princeton
30. DHHR - Central Facility (Diamond Building
31. Regional Jail & Correctional Facility, Charleston
32. DRS - Recreation Aides, Institute
33. DRS - Plumber, Institute
34. DRS - Pharmacy Tech, Institute
35. DRS - Elkins
36. DRS - Keyser
37. DRS - Logan
38. DRS - Mullens
39. DRS - Sistersville
39. DRS - Spencer
40. DRS - Weirton
41. DNR - Fairmont
42. DNR - Beckley
43. Medical Examiner's - Morgantown

Ken Kennedy made a motion to approve the above contract, Linda Maniak seconded, motion carried.

REMINDER: *Following are the dates of 2001 meetings.*

June 13, 2001

NO MEETING IN JULY

August 15, 2001

September 12, 2001

October 10, 2001

November 14, 2001

NO MEETING FOR DECEMBER

ADJOURNMENT: Given no further business for discussion, Jack McComas moved to adjourn the meeting; Ken Kennedy seconded the motion; motion carried.

Attachments



STATE OF WEST VIRGINIA
OFFICE OF THE GOVERNOR
CHARLESTON 25305

May 11, 2001

BOB WISE
GOVERNOR

The Honorable Joe Manchin, III
Secretary of State
State Capitol
Charleston, West Virginia 25305

Dear Mr. Secretary:

I have this day made the following appointments to the Committee for the Purchase of Commodities and Services from the Handicapped:

Linda Maniak, 715 Randolph Street, Apartment 112, Charleston, Kanawha County, West Virginia 25302, for a term ending January 31, 2003. She is a private citizen who is conversant with the problems incidental to the employment of handicapped persons.

Kenneth W. Kennedy, Post Office Box 50890, Charleston, Kanawha County, West Virginia 25305, for a term ending January 31, 2003. He is a representative of the Division of Rehabilitation Services.

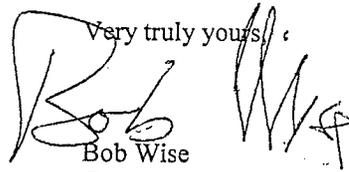
LeRoy E. Dixon, Jr., HC 78, Box 102, Rock Cave, Upshur County, West Virginia 26234, for a term ending January 31, 2003. He is a representative of a producing nonprofit workshop.

Dennis C. Miller, 5410 Morrison Drive, Cross Lanes, Kanawha County, West Virginia 25313, for a term ending January 31, 2003. He is a representative of private business.

Jack McComas, 4425 Sixteenth Street Road, Huntington, Cabell County, West Virginia 25701, for a term ending January 31, 2003. He is a representative of organized labor.

Donna Prunty, 1900 Kanawha Boulevard, East, Building 1, Room E-119, Charleston, Kanawha County, West Virginia 25305, for a term ending January 31, 2003. She is a representative of the Department of Administration.

The appropriate commission is being issued accordingly.

Very truly yours,

Bob Wise
Governor

BW/jb

cc: President of the Senate
Speaker of the House of Delegates
Clerk of the Senate
Assistant Clerk of the Senate
Clerk of the House of Delegates
Senate Confirmations Chairman
Ethics Commission
Committee for the Purchase of Commodities and Services from the Handicapped
Governor's Press Office