

**GOVERNOR'S COMMITTEE FOR THE PURCHASE OF  
COMMODITIES AND SERVICES FROM THE HANDICAPPED**

P.O. Box 745  
Institute, WV 25112

Minutes

January 17, 2001

F. Ray Power Building, Small Conference Room  
West Virginia Rehabilitation Center  
Institute, West Virginia

January 23, 2001

**ATTENDANCE:** Lee Dixon, Jack McComas, Steve King, Trudy Oliver, Linda Maniak, Craig Greening (Director of Operations at WVARF), Chris Miller, Ken Kennedy, & Paula Sparkman. Absent from the meeting were Curt Curtis, & Tom Bell.

**APPROVAL OF MINUTES:** Jack McComas made a motion to approve the minutes. Trudy Oliver seconded the motion; motion carried.

**FINANCIAL REPORT:** Ken Kennedy gave the financial report which reflected a balance of \$3,383.85.

**REPORT OF CHAIRMAN:** Lee Dixon noted that their GSA Contract was reinstated. They got back everything they lost plus entire building.

**REPORT OF WVARF EXECUTIVE DIRECTOR:** Steve King passed around a paper with bullets from SUPRA (State Use Programs Association) (see attached).

Steve updated the Committee on the developments in the change in the rules that RSA is proposing that govern the eligibility of clients for extended employment services, and the serious effects that could ensue from the implementation of this rule along with the possible elimination of the section 14-c of the DOL regulations. Both of these possibilities have serious consequences in terms of CRPs being positioned to provide long term employment for persons with the most severe disabilities.

WVARF is looking into possibility of changing the name of the CNA or marketing arm of WVARF to something more representative of the mission of the state use program. Staff will be working with a marketing firm (Jon Amores' firm Tridea) to come up with name, logo, etc.

Chairman: Lee Dixon

Members: Linda Maniak, Ken Kennedy Tom Bell, Jack McComas, Trudy Oliver

Ex Officio Members: Curt Curtis, Executive Secretary

Stephen R. King, Executive Director, West Virginia Association of Rehabilitation Facilities

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Steve filmed the Committee working at this meeting to include in a Power Point presentation that will be shown at the Legislative Breakfast that WVARF will be sponsoring on February 21 at 8:00 a.m. in the Capitol Cafeteria. All Committee members were encouraged to come to the meeting. They should look for their invitation in the mail.

Steve wants to show the Legislature that they revised the State Code in 1988 or 1989 to form the State Use Committee. In 1989 the sales figure was \$700,000 with sales now totaling 9 million dollars.

Trudy warned that the Legislatures did not always attend early morning functions but Steve assured that every effort would be made to (along with personal contacts) to get as many there as possible.

Through WVARF, the Tax Department requested 46 people to fill temporary jobs for the department. WVARF was able to fill 20 of the positions. This is the first time Tax Department has come to WVARF, and first time we were able to supply.

**OLD BUSINESS:** Chris handed out and highlighted information on the WVARF Accounts Receivables.

Craig gave a brief DHHR summary (see attached). Apparently Dennis Meadows, the Director of DHHR Purchasing did not like the contract so it was retyped by Brenda. They redid 4 contracts and 41 addenda. These are still sitting in Virginia Tucker's office and they need to be pushed through immediately.

Jack McComas made the motion that a letter be drafted and faxed to Virginia Tucker ASAP that DHHR sign and process immediately so it would not get caught up in the freeze being placed on State Government by Governor Bob Wise.

**NEW BUSINESS:** It was questioned whether Tom Bell would remain on the Committee as he has since left the private business sector to work with the Cabell County Sheriff's Department. It was also noted that all members tenure expires January 31, 2001. Ken will seek guidance from the DRS Director on the process for making recommendations for new members through channels to the Governor.

**CONTRACT PRESENTATION:**

1. DOH Engineering - Martinsburg
2. Air Quality - Wheeling
3. State Wide Soap
4. Water Resources
5. Document Imaging
6. Audit, Research and Analysis - DHHR

Jack McComas made a motion to approve all above contracts, Trudy Oliver seconded, motion carried.

**REMINDER:**        *Following are the dates of 2001 meetings.*  
                          *January 17, 2001*  
                          *February 14, 2001*  
                          *March 21, 2001*  
                          *April 11, 2001*  
                          *May 16, 2001*  
                          *June 13, 2001*

**ADJOURNMENT:** Given no further business for discussion, Jack McComas moved to adjourn the meeting. Trudy Oliver seconded the motion; motion carried.

Attachments