

**GOVERNOR'S COMMITTEE FOR THE PURCHASE OF
COMMODITIES AND SERVICES FROM THE HANDICAPPED**

P.O. Box 745
Institute, WV 25112

Minutes

February 16, 2000
Small Conference Room
West Virginia Rehabilitation Center
Institute, West Virginia

ATTENDANCE: Lee Dixon, Tom Bell, Steve King, Debbie Bensey, Trudy Oliver,
Chris Miller, Jerry Tribble, & Susan Ellison

APPROVAL OF MINUTES: Tom Bell made a motion to approve the minutes. Trudy
Oliver seconded the motion; motion carried.

FINANCIAL REPORT: Financial report given by Jerry Tribble reflects a balance
of \$3,217.44.

REPORT OF CHAIRMAN: Lee Dixon had nothing to report.

Debbie Bensey passed around a copy of the 1999 Annual Report.
Copies should be ready by the next meeting.

REPORT OF EXECUTIVE SECRETARY: There was no report from the Executive
Secretary.

REPORT OF WVARF EXECUTIVE DIRECTOR: Steve King reported that WVARF is
looking at updating agreements with CRPs. They are wanting to add
wording regarding auditing. A draft copy should be available at the
next meeting for discussion.

OLD BUSINESS: Chris Miller distributed a report of last six months gross revenues.
Fiscal Year 2000 gross revenues \$4,666,962. Chris indicated they
were on the right track.

Chairman: Lee Dixon

Members: Linda Maniak, Jerry Tribble, Tom Bell, Jack McComas, Trudy Oliver

Ex Officio Members: Curt Curtis, Executive Secretary

Stephen R. King, Executive Director, West Virginia Association of Rehabilitation Facilities

NEW BUSINESS: Debbie Bensey indicated that WVARF was looking for options for taking over the statewide Capitol Directory Assistance at the State Capitol. This telephone system receives 200-400 calls daily.

CONTRACT PRESENTATION: Debbie reported new contracts consisted of Department of Highways in Wyoming, and the Regional Jail. Tom Bell made a motion to accept the renewals and new contracts. Jerry Tribble seconded the motion; motion carried.

Tom Bell made a motion to adjourn the meeting. Jerry Tribble seconded the motion; motion carried.

The time and place for the next meeting is March 22, 2000, 10:00 a.m. - 12:00 noon at the Institute Complex in the Small Conference Room.



Submitted by Susan Ellison