



*West Virginia Association of Rehabilitation Facilities, Inc.*

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MINUTES  
OF  
STATE USE ADVISORY COMMITTEE MEETING  
JUNE 23, 1987

The State Use Advisory Committee met on June 23, 1987, with the following members in attendance: Kathy Klein, Director of Purchasing, WV Division of Finance and Administration; Joe Poniatowski, Coordinator of State Purchases from Sheltered Workshops, WV Division of Finance and Administration; Patricia L. Stinnett, Executive Director, West Virginia Association of Rehabilitation Facilities; Craig A. Greening, President, WVARF; John L. Parker, Rehabilitation Facilities Specialist, DVR.

Minutes of the previous meeting were distributed by Ms. Stinnett, read and approved with the following amendment:

"The Advisory Committee recommended that the Proposal be changed in three areas. Amended proposal is attached."

Ms. Klein reported on her meeting with Commissioner McCuskey regarding Advisory Committee action. Ms. Klein stated that the Commissioner was "very positive" and that he would take our recommendation for an additional Committee member under advisement and talk to the Governor regarding this and the Committee in general.

Mr. Poniatowski commented that an executive order was needed to formalize the Committee. Ms. Klein stated that it was the Commissioner's opinion that an executive order would make the Committee a more official one. Ms. Klein further suggested that the Committee make such recommendation to the Commissioner after he has reported back to Ms. Klein.

Mr. Parker reminded us that the Proposal is the Committee's working charter or by-laws at this time.

The discussion of a set-aside policy was next on the agenda. After much debate, both pro and con, it was decided that the State Use Law, in essence, sets aside contracts for sheltered workshops. However, Ms. Klein stated that "all ideas will be entertained" regarding this issue.

New business was the last item on the agenda. A rotating chairperson was recommended to handle agendas and preside over future Committee meetings. Mr. Parker was selected as the first such chairperson.

The merits of two-year contracts, in lieu of set-asides, were discussed.

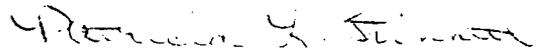
Additional responsibilities of the Advisory Committee were discussed. They included:

1. Establishing guidelines for WVARF - owned contracts (i.e. quality control, reporting, etc.).
2. Hearing appeals of association members regarding contract issues.

The next meeting of the Advisory Committee was scheduled for Tuesday, August 11, 1987, at 10am.

Meeting adjourned.

Respectfully submitted,



Patricia L. Stinnett  
Executive Director  
WVARF