



West Virginia Association of Rehabilitation Facilities, Inc.

MINUTES
OF
STATE USE ADVISORY COMMITTEE MEETING
MAY 13, 1987

The State Use Advisory Committee met on May 13, 1987, with the following members in attendance: Kathy Klein, Director of Purchasing, WV Division of Finance and Administration; Joe Poniatowski, Coordinator of State Purchases from Sheltered Workshops, WV Division of Finance and Administration; Patricia L. Stinnett, Executive Director, West Virginia Association of Rehabilitation Facilities; Craig A. Greening, President, WVARF; John L. Parker, Rehabilitation Facilities Specialist, DVR.

A general discussion ensued during this first meeting of the committee. As a result, several suggestions were offered.

Mr. Poniatowski explained that the composition of State Use Committees in other states ranges from 3 - 20 members. Ms. Stinnett suggested adding another member, perhaps a representative from a state agency.

Mr. Greening summarized the objectives of this initial meeting -- to organize and plan the next meeting and to discuss goals of the committee. He concluded with a brief history of the committee's formation.

Ms. Klein agreed that we select one more committee member. She also reminded us of the necessity to remain objective. She will relay all recommendations of the committee to the Commissioner of Finance and Administration.

Mr. Poniatowski stated two other objectives of the committee -- 1) to gain steady state business for the workshops, 2) and to resolve all conflicts.

Mr. Parker suggested that the committee consider the posture of NISH (National Industries for the Severely Handicapped) regarding one-time contract situations. He also suggested a probationary period for new workshops during which time the committee could observe performance and note contract problems.

The meeting concluded with a discussion of the association's 2% marketing fee. Ms. Klein suggested loss of Right of Ownership if the fee is not paid in a timely manner. Mr. Poniatowski stated that Alan Drescher, Deputy Commissioner of Finance and Administration, said that the state can issue a change order decreasing the contract by 2% if the fee is not paid.

Respectfully submitted,

Patricia L. Stinnett

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Executive Director