



Service Agreement  
20.HRA.007.24

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

**SERVICE AGREEMENT**

**Contractor:** West Virginia Association of Rehabilitation Facilities, Inc.

**Work Performed By:** Precision Services, Inc.

**Work to be Performed:** Custodial / Grounds

**Contract Site:** DOH Rest Area  
I-79 North & South at Burnsville

**Customer Contact:** Carla Rotsch

**Period of Contract:** July 1, 2023 - June 30, 2024

	<u>Est. Hours</u>			<u>Rate</u>			
<b>Total Period Amount:</b>	8,784	x	\$	47.53	=	\$417,503.52 annually	

**Billed Monthly As Follows:**

2023	Days	Hours	Cost	2024	Days	Hours	Cost
July	31	744	\$35,362.32	January	31	744	\$35,362.32
August	31	744	\$35,362.32	February	29	696	\$33,080.88
September	30	720	\$34,221.60	March	31	744	\$35,362.32
October	31	744	\$35,362.32	April	30	720	\$34,221.60
November	30	720	\$34,221.60	May	31	744	\$35,362.32
December	31	744	\$35,362.32	June	30	720	\$34,221.60

**Notes:**

- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:  
  
 \_\_\_\_\_  
 WVARF, Inc.

6/22/2023  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature for the State Agency  
  
 \_\_\_\_\_  
 Print Name for the State Agency

6/29/23  
 \_\_\_\_\_  
 Date

**RECEIVED**

JUN 28 2023

BUSINESS MANAGER'S

**REST AREA PRICING**

**AGREEMENT:** 20.HRA.007.24

**CRP:** Precision Services

**CUSTOMER:** Division of Highways - Maintenance Division

**LOCATION:** Rest Area - I-79 North & South at Burnsville

**A. BUILDING DESCRIPTION**

Lawn Acreage	11.07
North Acreage	6.02
South Acreage	5.05
Number of days per week cleaned	7.03

**B. Wage Data**

Supervisor Wage	\$ 15.66		15.66
Supervisor Taxes	13.50%	1.135	
Direct Labor Wage	\$ 10.14		9.36
Direct Labor Taxes	13.50%	1.135	

**C. Staffing Plan**

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	56.00
	0.000
Total Time per day	64.00
Vacation-sick Supervisors (days)	30
Vacation-sick Direct Labor (days)	30

**D. Monthly Direct Costs**

Supervision Wage + Tax	\$ 4,331.67
Supervision Vacation + Sick	\$ 355.48
Direct Labor Wage + Tax	\$ 19,633.57
Direct Labor Vacation + Sick	\$ 1,611.25
Periodic Cleaning Wage + Tax	\$ -
Total wages, benefits, taxes	\$ 25,931.96

**E. Supplies and Equipment - per month**

Supplies	\$ 884.52	
Equipment	\$ 1,701.22	
Telephone		
Uniforms	\$ 296.66	
Floor mat service	\$ 53.70	
Gas and Oil	\$ 87.64	\$95 per acre
Maintenance Lawn Equipment	\$ 87.64	\$95 per acre

**F. Overhead and Burden**

9.50%	\$ 2,863.62
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**G. Additional labor not included in the DL hours above.**

Additional 20 days per year	\$ 1,841.42
Extra Lawn Care 987 hours	\$ 11,359.28
Additional hours per year 560	\$ 6,444.98

**H. Annual Price to State** \$ 417,503.52

**WVAFR Fee**

(Included in annual price above) \$ 17,128.80 annual

**I. Contract Period** July 1, 2023 - June 30, 2024

**J. Notes**

- A. Disposables Supplied by the State
- B. Use of mobile crews authorized.

WVAFR agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

**MAJOR & MINOR EQUIPMENT****AGREEMENT:** 20.HRA.007.24**CRP:** Precision Services**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-79 North & South at Burnsville

<b>NO.</b>	<b>DESCRIPTION</b>	<b>USEFUL LIFE</b>	<b>% USED ON CONTRACT</b>	<b>NO OF UNITS</b>	<b>UNIT PRICE*</b>	<b>TOTAL TO BE DEPRECIATED</b>
	<b>MAJOR</b>					
1	Rider Mower	5	100%	1	\$ 15,656.00	\$ 3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	\$ 3,995.00	\$ 1,997.50
3	Commercial Weed Trimmer	2	100%	2	\$ 350.00	\$ 350.00
4	Lawn Trailer	5	100%	1	\$ 1,300.00	\$ 260.00
5	Low speed buffer, 175 rpm	5	100%	1	\$ 1,300.00	\$ 260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$ 300.00	\$ 100.00
7	Back Pack Blower	2	100%	2	\$ 767.00	\$ 767.00
8	Hose Reel/Hose	3	100%	1	\$ 441.00	\$ 147.00
9	Mop/Bucket system	1	100%	1	\$ 200.00	\$ 200.00
10	Tilt Truck rest area	5	100%	1	\$ 640.00	\$ 128.00
11	Push Mower	2	100%	2	\$ 400.00	\$ 400.00
12	Wet/Dry Vac	1	100%	1	\$ 700.00	\$ 700.00
13	Communication Equipment	1	100%	1	\$ 900.00	\$ 900.00
14	Snow blower /Plow	3	100%	1	\$ 2,000.00	\$ 666.67
15	Ladder	1	100%	1	\$ 200.00	\$ 200.00
16		1	100%	0	\$ -	\$ -
17		1	100%	0	\$ -	\$ -
18		1	100%	0	\$ -	\$ -
19		1	100%	0	\$ -	\$ -
20		1	100%	0	\$ -	\$ -
21		1	100%	0	\$ -	\$ -
22		1	100%	0	\$ -	\$ -
23		1	100%	0	\$ -	\$ -
		1	100%	0	\$ -	\$ -
					<b>Annual</b>	<b>\$ 10,207.37</b>
					<b>Monthly</b>	<b>\$ 850.61</b>

**EXPENDABLE SUPPLIES****AGREEMENT:** 20.HRA.007.24**CRP:** Precision Services**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-79 North & South at Burnsville

<b>NO.</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>NO. OF UNITS</b>	<b>PRICE PER UNIT</b>	<b>ANNUAL PRICE</b>
1	1st Aid Kits	ea	1	\$250.00	\$250.00
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06
5	Biohazard Kits	ea	3	\$32.64	\$97.92
6	Nifty Nabber	ea	1	\$45.05	\$45.05
7	Bowl brush	ea	6	\$2.79	\$16.74
8	Push Broom Street 36	ea	2	\$40.00	\$80.00
9	Broom, house	ea	0	\$4.49	\$0.00
10	Broom handle	ea	0	\$4.57	\$0.00
11	Disinfectant	gal	4	\$25.00	\$100.00
12	Matting	ea	4	\$200.00	\$800.00
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00
15	Nifty Nabber	ea	2	\$29.00	\$58.00
16	Visa Versa	ea	2	\$34.00	\$68.00
17	Telescoping Pole	ea	1	\$180.00	\$180.00
18		ea	0	\$0.00	\$0.00
19		ea	0	\$0.00	\$0.00
20	Glass cleaner	ea	1	\$89.00	\$89.00
21			0		\$0.00
22			0		\$0.00
23	Latex gloves	box/100	40	\$12.00	\$480.00
24		ea	0	\$0.00	\$0.00
25	Lobby pan/broom combo	ea	1	\$38.00	\$38.00
26	Wet Mops	cs	4	\$16.00	\$64.00
27	Mop handle	ea	3	\$30.00	\$90.00
28	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00
29		0	0	\$0.00	\$0.00
30	Razor Blade Stick	ea	1	\$21.96	\$21.96
31	Razor Blades	pk/10	1	\$9.73	\$9.73
32	Spray bottles	ea	24	\$1.82	\$43.68
33			0	\$32.64	\$0.00
34	Spray Disinfectant	cs	2	\$60.00	\$120.00
42					\$0.00
43	<b>TOTAL EXPENDABLE SUPPLIES</b>				<b>\$5,307.14</b>



Service Agreement  
02.HRA.002.24

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

**SERVICE AGREEMENT**

**Contractor:** West Virginia Association of Rehabilitation Facilities, Inc.

**Work Performed By:** Clay County Services Unlimited, Inc.

**Work to be Performed:** Custodial/Grounds

**Contract Site:** DOH Rest Area  
I-79 North & South at Servia

**Customer Contact:** Carla Rotsch

**Period of Contract:** July 1, 2023 to June 30, 2024

	Est Hours	x	Approved Rate	=	
Total Period Amount:	8,784		\$44.81		\$393,611.04 annually

Billed Monthly As Follows:

2023	Days	Hours	Cost	2024	Days	Hours	Cost
July	31	744	\$33,338.64	January	31	744	\$33,338.64
August	31	744	\$33,338.64	February	29	696	\$31,187.76
September	30	720	\$32,263.20	March	31	744	\$33,338.64
October	31	744	\$33,338.64	April	30	720	\$32,263.20
November	30	720	\$32,263.20	May	31	744	\$33,338.64
December	31	744	\$33,338.64	June	30	720	\$32,263.20

**Notes:**

- WV ARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:  
  
 Nita Hobbs  
 WV ARF, Inc.

6/22/2023  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature for the State Agency  
  
 \_\_\_\_\_  
 Print Name for the State Agency

6/29/23  
 \_\_\_\_\_  
 Date

**RECEIVED**

JUN 28 2023

**BUSINESS MANAGER'S OFFICE**

**REST AREA PRICING**

**AGREEMENT:** 02.HRA.002.24

**CRP:** Clay County Services Unlimited

**CUSTOMER:** Division of Highways - Maintenance Division

**LOCATION:** Rest Area - I-79 North & South at Servia

**A. BUILDING DESCRIPTION**

Lawn Acreage	7.62
North Acreage	4.69
South Acreage	2.93
Number of days per week cleaned	7.03

**B. Wage Data**

Supervisor Wage	\$ 17.68	
Supervisor Taxes	13.50%	1.135
Direct Labor Wage	\$ 10.75	
Direct Labor Taxes	13.50%	1.135

**C. Staffing Plan**

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	48.00
	0.000
Total Time per day	56.00
Vacation-sick Supervisors (days)	30
Vacation-sick Direct Labor (days)	30

**D. Monthly Direct Costs**

Supervision Wage + Tax	\$ 4,890.41
Supervision Vacation + Sick	\$ 401.34
Direct Labor Wage + Tax	\$ 17,841.16
Direct Labor Vacation + Sick	\$ 1,464.15
Periodic Cleaning Wage + Tax	\$
Total wages, benefits, taxes	\$ 24,597.05

**E. Supplies and Equipment - per month**

Supplies	\$ 884.52	527.08	
Equipment	\$ 1,701.23	625.08	
Telephone	\$ 349.25	349.25	
Uniforms	\$ 285.84	285.84	
Floor mat service	\$ -		
Gas and Oil	\$ 69.85	60.33	\$110 per acre
Maintenance Lawn Equipment	\$ 69.85	60.33	\$110 per acre

**F. Overhead and Burden**

9.50%	\$ 2,721.77
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**G. Additional labor not included in the DL hours above.**

Additional 20 days per year	\$ 1,952.20
Extra Lawn Care 723 hours	\$ 6,359.69

**H. Annual Price to Customer** \$ 393,611.04 annual  
**WVRF Fee**

(Included in annual price above) \$ 16,162.56 annual

**I. Contract Period** July 1, 2023 - June 30, 2024

**J. Notes**

- A. Disposables Supplied by the State
- B. Use of mobile crews authorized.

WVRF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

**MAJOR & MINOR EQUIPMENT**

**AGREEMENT:** 02.HRA.002.24

**CRP:** Clay County Services Unlimited

**CUSTOMER:** Division of Highways - Maintenance Division

**LOCATION:** Rest Area - I-79 North & South at Servia

NO.	DESCRIPTION	USEFUL	% USED ON	NO OF	UNIT	TOTAL TO BE
		LIFE	CONTRACT	UNITS	PRICE*	DEPRECIATED
	<b>MAJOR</b>					
1	Rider Mower	5	100%	1	\$ 15,656.00	\$ 3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	\$ 3,995.00	\$ 1,997.50
3	Commercial Weed Trimmer	2	100%	2	\$ 350.00	\$ 350.00
4	Lawn Trailer	5	100%	1	\$ 1,300.00	\$ 260.00
5	Low speed buffer, 175 rpm	5	100%	1	\$ 1,300.00	\$ 260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$ 300.00	\$ 100.00
7	Back Pack Blower	2	100%	2	\$ 767.00	\$ 767.00
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9	Mop/Bucket system	1	100%	1	\$ 200.00	\$ 200.00
10	Tilt Truck rest area	5	100%	1	\$ 640.00	\$ 128.00
11	Push Mower	2	100%	2	\$ 400.00	\$ 400.00
12	Wet/Dry Vac	1	100%	1	\$ 700.00	\$ 700.00
13	Comunication Equipment	1	100%	1	\$ 900.00	\$ 900.00
14	Snow blower /Piow	3	100%	1	\$ 2,000.00	\$ 666.67
15	Ladder	1	100%	1	\$ 200.00	\$ 200.00
16		1	100%	0	\$ -	\$ -
17		1	100%	0	\$ -	\$ -
18		1	100%	0	\$ -	\$ -
19		1	100%	0	\$ -	\$ -
20		1	100%	0	\$ -	\$ -
21		1	100%	0	\$ -	\$ -
22		1	100%	0	\$ -	\$ -
23		1	100%	0	\$ -	\$ -
		1	100%	0	\$ -	\$ -
					<b>Annual</b>	<b>\$ 10,207.37</b>
					<b>Monthly</b>	<b>\$ 850.61</b>

**EXPENDABLE SUPPLIES****AGREEMENT:** 02.HRA.002.24**CRP:** Clay County Services Unlimited**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-79 North & South at Servia

NO.	DESCRIPTION	UNIT	NO. OF UNITS	PRICE PER	ANNUAL
				UNIT	PRICE
1	1st Aid Kits	ea	1	\$250.00	\$250.00
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06
5	Biohazard Kits	ea	3	\$32.64	\$97.92
6	Nifty Nabber	ea	1	\$45.05	\$45.05
7	Bowl brush	ea	6	\$2.79	\$16.74
8	Push Broom Street 36	ea	2	\$40.00	\$80.00
9	Broom, house	ea	0	\$4.49	\$0.00
10	Broom handle	ea	0	\$4.57	\$0.00
11	Disinfectant	gal	4	\$25.00	\$100.00
12	Matting	ea	4	\$200.00	\$800.00
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00
15	Nifty Nabber	ea	2	\$29.00	\$58.00
16	Visa Versa	ea	2	\$34.00	\$68.00
17	Telescoping Pole	ea	1	\$180.00	\$180.00
18		ea	0	\$0.00	\$0.00
19		ea	0	\$0.00	\$0.00
20	Glass cleaner	ea	1	\$89.00	\$89.00
21			0		\$0.00
22			0		\$0.00
23	Latex gloves	box/100	40	\$12.00	\$480.00
24		ea	0	\$0.00	\$0.00
25	Lobby pan/broom combo	ea	1	\$38.00	\$38.00
26	Wet Mops	cs	4	\$16.00	\$64.00
27	Mop handle	ea	3	\$30.00	\$90.00
28	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00
29		0	0	\$0.00	\$0.00
30	Razor Blade Stick	ea	1	\$21.96	\$21.96
31	Razor Blades	pk/10	1	\$9.73	\$9.73
32	Spray bottles	ea	24	\$1.82	\$43.68
33			0	\$32.64	\$0.00
34	Spray Disinfectant	cs	2	\$60.00	\$120.00
42					\$0.00
43	<b>TOTAL EXPENDABLE SUPPLIES</b>				<b>\$5,307.14</b>



**CMA 0212 WVARF23**

EXHIBIT\_A PRICING PAGES

Revised 09/22/2022

FMP REFERENCE GUIDE	ITEM NUMBER	CRP	PRODUCT/ ITEM DESCRIPTION	UNIT OF MEASURE	PRICE	PCard Price (see CO#2)
WVARF19 CONTRACT						
WVARF23 CONTRACT						
<b>Commodity Line #1 DOH REST AREAS - Custodial/Grounds Maintenance</b>						
Original Contract	RA001	Horizon Goodwill Industries	Custodial/ Grounds Maintenance DOH Rest Area-- I-81 Truckstop	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA002	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Williamstown	Hour	\$ 23.07	\$ 23.6337
Original Contract	RA003	Clay County Services Unlimited, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Servia - NB & SB	* Hour	\$ 44.81	\$ 46.1517
Original Contract	RA004	Pace Enterprises, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Morgantown - SB only	Hour	\$ 26.58	\$ 27.3753
CO#9	RA005	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Mineral Wells - NB & SB	Hour	\$ 45.07	\$ 46.4221
Original Contract	RA006	The Op Shop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Meadowbrook - MB & SB	Hour	\$ 49.56	\$ 51.0502
Original Contract	RA007	Gateway Industries, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- White Sulphur - WB only	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA008	Goodwill Industries of Kanawha Valley, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Hurricane - EB & WB	Hour	\$ 46.32	\$ 47.7137
Original Contract	RA009	Goodwill of KYOWVA, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Huntington - EB only	Hour	\$ 26.28	\$ 27.0686
Original Contract	RA010	Preston County Workshop	Custodial/ Grounds Maintenance DOH Rest Area-- Hazelton - WB only	Hour	\$ 29.84	\$ 30.7388
Original Contract	RA011	Precision Services, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Burnsville - NB & SB	* Hour	\$ 47.53	\$ 48.9510
Original Contract	RA012	W.A.T.C.H., Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Valley Grove WB only	Hour	\$ 24.31	\$ 25.0370
CO#1	RA013	Development Center & Workshop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Marlow/Bunker Hill - NB & SB	Hour	\$ 67.15	\$ 69.1631
CO#15	FG001	Development Center & Workshop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG002	Goodwill Industries of Kanawha Valley, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG003	Goodwill of KYOWVA, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG004	Integrated Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG005	Mercer County Opportunity Industries, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG006	The Op Shop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG007	SW Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575