



Service Agreement
06.HRA.012.22

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

SERVICE AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc.

Work Performed By: Gateway Industries, Inc.

Work to be Performed: Custodial/Grounds

Contract Site: DOH Rest Area
I-64 West with Welcome Center at White Sulphur Springs

Customer Contact: Carla Rotsch

Period of Contract: July 1, 2021 - June 30, 2022

| | | | | | |
|-----------------------------|-------------------|---|-------------|---|-----------------------|
| | <u>Est. Hours</u> | | <u>Rate</u> | | |
| Total Period Amount: | 8,760 | x | \$25.39 | = | \$222,416.40 annually |

Billed Monthly As Follows:

| 2021 | Days | Hours | Cost | 2022 | Days | Hours | Cost |
|-----------|------|-------|-------------|----------|------|-------|-------------|
| July | 31 | 744 | \$18,890.16 | January | 31 | 744 | \$18,890.16 |
| August | 31 | 744 | \$18,890.16 | February | 28 | 672 | \$17,062.08 |
| September | 30 | 720 | \$18,280.80 | March | 31 | 744 | \$18,890.16 |
| October | 31 | 744 | \$18,890.16 | April | 30 | 720 | \$18,280.80 |
| November | 30 | 720 | \$18,280.80 | May | 31 | 744 | \$18,890.16 |
| December | 31 | 744 | \$18,890.16 | June | 30 | 720 | \$18,280.80 |

Notes:

- WV ARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:

Tara Martinez

Tara Martinez
CEO
WV ARF, Inc.

5/17/2021

Date

Carla Rotsch

Signature for the State Agency

Carla Rotsch

Print Name for the State Agency

5/20/21
Date

06.HRA.012.22 Lewisburg

RECEIVED
MAY 18 2021
BUSINESS MANAGER'S
OFFICE

REST AREA PRICING

AGREEMENT: 06.HRA.012.22

CRP: Gateway Industries

CUSTOMER: Division of Highways - Maintenance Division

LOCATION: Rest Area - I-54 West with Welcome Center at White Sulphur Springs

A. BUILDING DESCRIPTION

| | |
|---------------------------------|------|
| Lawn Area/acre | 2.30 |
| | |
| | |
| Number of days per week cleaned | 7.03 |

B. Wage Data

| | | | |
|--------------------|----------|--------|-------|
| Supervisor Wage | \$ 16.34 | 1.1345 | 13.46 |
| Supervisor Taxes | 13.45% | | |
| Direct Labor Wage | \$ 10.65 | 1.1345 | 9.52 |
| Direct Labor Taxes | 13.45% | | |

C. Staffing Plan

| | |
|--------------------------------------|-------|
| Daily Time Allocation - Supervision | 8.00 |
| Daily Time Allocation - Direct Labor | 24.00 |
| | 0.000 |
| Total Time per day | 32.00 |
| Vacation-sick Supervisors (days) | 30 |
| Vacation-sick Direct Labor (days) | 30 |

D. Monthly Direct Costs

| | |
|------------------------------|--------------|
| Supervision Wage + Tax | \$ 4,517.77 |
| Supervision Vacation + Sick | \$ 370.75 |
| Direct Labor Wage + Tax | \$ 8,833.70 |
| Direct Labor Vacation + Sick | \$ 724.95 |
| Periodic Cleaning Wage + Tax | \$ - |
| Total wages, benefits, taxes | \$ 14,447.17 |

E. Supplies and Equipment - per month

| | | |
|----------------------------|-----------|-----------------------|
| Supplies | \$ 442.26 | 305 See attached list |
| Equipment | \$ 850.51 | 331 See attached list |
| Telephone | \$ 86.00 | |
| Uniforms | \$ 142.92 | \$245 per worker |
| Gas and Oil | \$ 21.08 | \$ 110 per acre |
| Maintenance Lawn Equipment | \$ 21.08 | \$110 per acre |

F. Overhead and Burden

| | |
|------|-------------|
| 9.5% | \$ 1,544.85 |
|------|-------------|

G. Additional labor not included in the DL hours above.

| | |
|-----------------------------|-------------|
| Additional 10 days per year | \$ 966.59 |
| Extra Lawn Care 232 hours | \$ 2,039.28 |
| | |

H. Annual Price to Customer \$ 222,416.40 annual

WVRF Fee

(included in annual price above) \$ 9,110.40 annual

I. Contract Period July 1, 2021 - June 30, 2022

J. Notes

- A. Disposables Supplied by the State
- B. Use of mobile crews authorized.

WVRF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

MAJOR & MINOR EQUIPMENT

AGREEMENT: 06.HRA.012.22

CRP: Gateway Industries

CUSTOMER: Division of Highways - Maintenance Division

LOCATION: Rest Area - I-64 West with Welcome Center at White Sulphur Springs

| NO. | DESCRIPTION | USEFUL LIFE | % USED ON CONTRACT | NO OF UNITS | UNIT PRICE* | TOTAL TO BE DEPRECIATED |
|-----|-----------------------------------|-------------|--------------------|-------------|----------------|-------------------------|
| | MAJOR | | | | | |
| 1 | Rider Mower | 5 | 100% | 1 | \$ 15,656.00 | \$ 3,131.20 |
| 2 | No-Touch Restroom Cleaning System | 2 | 100% | 1 | \$ 3,995.00 | \$ 1,997.50 |
| 3 | Commercial Weed Trimmer | 2 | 100% | 2 | \$ 350.00 | \$ 350.00 |
| 4 | Lawn Traller | 5 | 100% | 1 | \$ 1,300.00 | \$ 260.00 |
| 5 | Low speed buffer, 175 rpm | 5 | 100% | 1 | \$ 1,300.00 | \$ 260.00 |
| 6 | Salt/Seed/Fertilizer Spreader | 3 | 100% | 1 | \$ 300.00 | \$ 100.00 |
| 7 | Back Pack Blower | 2 | 100% | 2 | \$ 767.00 | \$ 767.00 |
| 8 | Hose Reel/Hose | 3 | 100% | 1 | \$ 441.00 | \$ 147.00 |
| 9 | Mop/Bucket system | 1 | 100% | 1 | \$ 200.00 | \$ 200.00 |
| 10 | Tilt Truck rest area | 5 | 100% | 1 | \$ 640.00 | \$ 128.00 |
| 11 | Push Mower | 2 | 100% | 2 | \$ 400.00 | \$ 400.00 |
| 12 | Wet/Dry Vac | 1 | 100% | 1 | \$ 700.00 | \$ 700.00 |
| 13 | Comunication Equipment | 1 | 100% | 1 | \$ 900.00 | \$ 900.00 |
| 14 | Snow blower /Plow | 3 | 100% | 1 | \$ 2,000.00 | \$ 666.67 |
| 15 | Ladder | 1 | 100% | 1 | \$ 200.00 | \$ 200.00 |
| 16 | | 1 | 100% | 0 | \$ - | \$ - |
| 17 | | 1 | 100% | 0 | \$ - | \$ - |
| 18 | | 1 | 100% | 0 | \$ - | \$ - |
| 19 | | 1 | 100% | 0 | \$ - | \$ - |
| 20 | | 1 | 100% | 0 | \$ - | \$ - |
| 21 | | 1 | 100% | 0 | \$ - | \$ - |
| 22 | | 1 | 100% | 0 | \$ - | \$ - |
| 23 | | 1 | 100% | 0 | \$ - | \$ - |
| | | 1 | 100% | 0 | \$ - | \$ - |
| | | | | | Annual | \$ 10,207.37 |
| | | | | | Monthly | \$ 850.61 |

EXPENDABLE SUPPLIES**AGREEMENT:** 06.HRA.012.22**CRP:** Gateway Industries**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-64 West with Welcome Center at White Sulphur Springs

| NO. | DESCRIPTION | UNIT | NO. OF UNITS | PRICE PER UNIT | ANNUAL PRICE |
|----------------------------------|-----------------------------|-------------|-------------------------|---------------------------|-------------------------|
| 1 | 1st Aid Kits | ea | 1 | \$250.00 | \$250.00 |
| 2 | Peroxide/ Bathroom cleaner | gal | 26 | \$25.00 | \$650.00 |
| 3 | Weed Trimmer Line | roll | 1 | \$40.00 | \$40.00 |
| 4 | Bowl Cleaner | cs/12 | 2 | \$42.53 | \$85.06 |
| 5 | Biohazard Kits | ea | 3 | \$32.64 | \$97.92 |
| 6 | Nifty Nabber | ea | 1 | \$45.05 | \$45.05 |
| 7 | Bowl brush | ea | 6 | \$2.79 | \$16.74 |
| 8 | Push Broom Street 36 | ea | 2 | \$40.00 | \$80.00 |
| 9 | Broom, house | ea | 0 | \$4.49 | \$0.00 |
| 10 | Broom handle | ea | 0 | \$4.57 | \$0.00 |
| 11 | Disinfectant | gal | 4 | \$25.00 | \$100.00 |
| 12 | Matting | ea | 4 | \$200.00 | \$800.00 |
| 13 | Supervisor Travel | ea | 1 | \$1,500.00 | \$1,500.00 |
| 14 | Postage/Copying/faxing | ea | 1 | \$200.00 | \$200.00 |
| 15 | Nifty Nabber | ea | 2 | \$29.00 | \$58.00 |
| 16 | Visa Versa | ea | 2 | \$34.00 | \$68.00 |
| 17 | Telescoping Pole | ea | 1 | \$180.00 | \$180.00 |
| 27 | Glass cleaner | ea | 1 | \$89.00 | \$89.00 |
| 28 | | | 0 | | \$0.00 |
| 29 | | | 0 | | \$0.00 |
| 30 | Latex gloves | box/100 | 40 | \$12.00 | \$480.00 |
| 31 | | ea | 0 | \$0.00 | \$0.00 |
| 32 | Lobby pan/broom combo | ea | 1 | \$38.00 | \$38.00 |
| 33 | Wet Mops | cs/5 | 4 | \$16.00 | \$64.00 |
| 34 | Mop handle | ea | 3 | \$30.00 | \$90.00 |
| 35 | Mop Bucket w/Ringer/Casters | ea | 1 | \$180.00 | \$180.00 |
| 36 | | 0 | 0 | \$0.00 | \$0.00 |
| 37 | Razor Blade Stick | ea | 1 | \$21.96 | \$21.96 |
| 38 | Razor Blades | pk/10 | 1 | \$9.73 | \$9.73 |
| 39 | Spray bottles | ea | 24 | \$1.82 | \$43.68 |
| 40 | | | 0 | \$32.64 | \$0.00 |
| 41 | Spray Disinfectant | cs | 2 | \$60.00 | \$120.00 |
| 42 | | 0 | 0 | \$6.15 | \$0.00 |
| 49 | | | | | \$0.00 |
| TOTAL EXPENDABLE SUPPLIES | | | | | \$5,307.14 |

CMA 0212 WVARF19

EXHIBIT_A PRICING PAGES

Revised 09/21/2020

| Reference | ITEM NUMBER | CRP | PRODUCT/ ITEM DESCRIPTION | UNIT OF MEASURE | PRICE | Card Price (see CO#2) |
|-------------------|-------------|---|---|-----------------|----------|-----------------------|
| | | Commodity Line #1 | DOH Rest Area - Custodial/Grounds Maintenance | | | |
| Original Contract | RA001 | Horizon Goodwill Industries | Custodial/ Grounds Maintenance DOH Rest Area-- I-81 Truckstop | Hour | \$ 25.39 | \$ 26.1543 |
| Original Contract | RA002 | SW Resources, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Williamstown | Hour | \$ 23.07 | \$ 23.6337 |
| Original Contract | RA003 | Clay County Services Unlimited, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Servia - NB & SB | Hour | \$ 44.81 | \$ 46.1517 |
| Original Contract | RA004 | Pace Enterprises, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Morgantown - SB only | Hour | \$ 26.58 | \$ 27.3753 |
| CO#9 | RA005 | SW Resources, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Mineral Wells - NB & SB | Hour | \$ 45.07 | \$ 46.4221 |
| Original Contract | RA006 | The Op Shop, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Meadowbrook - MB & SB | Hour | \$ 49.56 | \$ 51.0502 |
| Original Contract | RA007 | Gateway Industries, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- White Sulphur - WB only | Hour | \$ 25.39 | \$ 26.1543 |
| Original Contract | RA008 | Goodwill Industries of Kanawha Valley, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Hurricane - EB & WB | Hour | \$ 46.32 | \$ 47.7137 |
| Original Contract | RA009 | Goodwill of KYOWVA, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Huntington - EB only | Hour | \$ 26.28 | \$ 27.0686 |
| Original Contract | RA010 | Preston County Workshop | Custodial/ Grounds Maintenance DOH Rest Area-- Hazleton - WB only | Hour | \$ 29.84 | \$ 30.7388 |
| Original Contract | RA011 | Precision Services, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Burnsville - NB & SB | Hour | \$ 47.53 | \$ 48.9510 |
| Original Contract | RA012 | W.A.T.C.H., Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Valley Grove WB only | Hour | \$ 24.31 | \$ 25.0370 |
| CO#1 | RA013 | Development Center & Workshop, Inc. | Custodial/ Grounds Maintenance DOH Rest Area-- Marlow/Bunker Hill - NB & SB | Hour | \$ 67.15 | \$ 69.1631 |