



Service Agreement
22.CPD.001.20

West Virginia Association of Rehabilitation Facilities, Inc.

710 Central Avenue Charleston WV 25302 Phone: (304) 205-7970 Fax: (304) 205-7915

SERVICE AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WV ARF)

Work Performed By*: Preston County Workshop, Inc.

Work Performed: Janitorial

Contract Site: Camp Dawson

1001 Army Road
Kingwood, WV 26533

Billing: WVMA - Div of Engineering
& Facilities

1707 Coonskin Drive
Charleston, WV 25311

Customer Contact: Jonathan L. Neal, Deputy Branch Chief 304-791-4138

Period of Agreement: 10/1/2020 to 9/30/2021

Total Agreement Amount:

HOURS/DAY	44.75	EST. COST**	\$268,853.56
EST. HOURS	16333.75	EST. PCARD COST**	\$276,886.43
HOURLY RATE	\$16.46	PCARD HOURLY RATE	\$16.9518

To Be Billed Monthly As Follows:

	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021
DAYS	31	30	31	31	28	31
EST. HOURS	1387.25	1342.50	1387.25	1387.25	1253.00	1387.25
EST. COST**	\$22,834.14	\$22,097.55	\$22,834.14	\$22,834.14	\$20,624.38	\$22,834.14
EST. PCARD COST**	\$23,516.38	\$22,757.79	\$23,516.38	\$23,516.38	\$21,240.61	\$23,516.38

	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEP 2021
DAYS	30	31	30	31	31	30
EST. HOURS	1342.50	1387.25	1342.50	1387.25	1387.25	1342.50
EST. COST**	\$22,097.55	\$22,834.14	\$22,097.55	\$22,834.14	\$22,834.14	\$22,097.55
EST. PCARD COST**	\$22,757.79	\$23,516.38	\$22,757.79	\$23,516.38	\$23,516.38	\$22,757.79

Notes:

WV ARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

*Work to be performed by the listed CRP or a comparable CRP as determined by WV ARF

**The State Agency agrees to furnish disposable items, including but not limited to - toilet tissue, paper towels, liquid hand soap, and trash liners.

**The Vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work and Workloading documents.

DocuSigned by:

Tara Martinez

10/8/2020

Tara Martinez

DATE

WV ARF, Inc. CEO

Charles A. Bowze

10/14/2020

Signature for the State Agency

DATE

WV ADJUTANT GENERAL'S OFFICE

Print Name for the State Agency

Please indicate, by initialing, if you intend to pay using a purchasing card:

YES: _____

To give every individual with a disability the opportunity to have gainful employment

2018 - 2019 Janitorial Hourly Rates

	Workforce Region	Hourly Rate	Previous Rate
Bright Horizons	1	\$20.14	\$16.48
Buckhannon Upshur	6	\$17.40	\$15.51
Clay County	4	\$20.65	\$15.94
Developmental Center	7	\$22.22	\$17.45
Empowerment T Employ	3,6	\$18.35	\$16.22
Gateway Industries	1	\$20.18	\$16.02
Goodwill Kanawha Valley	2,3	\$15.75	\$14.07
Goodwill KYOWVA	2,4	\$18.42	\$17.96
Horizon Goodwill Ind	7	\$20.65	\$15.65
Integrated Resources	1,2,3	\$18.07	\$16.14
Job Squad Inc	3	\$17.92	\$14.80
Lillian James	1	\$17.87	\$16.11
Mercer Co Opportunity	1	\$15.19	\$14.33
Northwood Health	5	\$18.11	\$15.46
PACE Enterprises	3,6	\$25.92	\$17.12
Precision Services	6	\$17.69	\$16.15
Prestera Center	2	\$18.46	\$15.16
Preston County	6	\$16.46	\$14.05
Randolph County	6	\$17.10	\$16.59
SW Resources	4	\$17.97	\$17.77
The Op Shop	4,5,6	\$19.33	\$17.72
WATCH	5	\$16.41	\$15.26
WVARF	6	\$20.65	\$16.59

WORKLOADING FOR CONTRACT: 22.CPD.001.20									
Contract Type	Janitorial	Contract Period	10/1/2020	9/30/2021	Days/Week	7	Contract Days*	365	
CUSTOMER/AGENCY									
Customer Name	Camp Dawson			Billing Address	WVMA - Div of Engineering & Facilities 1707 Coonskin Drive Charleston, WV 25311				
Location/Site	1001 Army Road Kingwood, WV 26533				Billing Contact	Ms. Nora McPherson			
Location Contact	Jonathan L. Neal, Deputy Branch Chief			Billing Phone	304-561-6456				
Location Phone	304-791-4138								
COMMUNITY REHABILITATION PROGRAM (CRP)									
CRP Name	Preston County Workshop, Inc.			CRP Contact	John Hyre				
CRP Address	650 Jennmar Road Reedsville, WV 26547			CRP Phone	304-864-6446				
				Workers Comp					
				Unemployment					
Hourly Rate	16.46			P-Card Hourly Rate	16.9518				
LOCATION PROFILE									
Carpet (ft ²)	22176	Restrooms (#)	4	Elevators (#)	8	Windows (#)	0		
Other (ft ²)	5311	Fixtures (#)	103	Light Fixtures (ft ²)	0	Inside (ft ²)	0		
Ceramic (ft ²)	7743	Water Fountains (#)	8	Stair Flights (#)	8	Outside (ft ²)	0		
Other (ft ²)	15050	Trash Recepticals (#)	37	Upholstery (ft ²)	0	Int Glass Doors/Panels	4		
Other (ft ²)	38077	Vents (ft ²)	180	Horizontal Surf. (ft ²)	5000	Int 1 Side Each (ft ²)	20		
Other (ft ²)	0	Walk Off Mats (#)	6	Vertical Surf. (ft ²)	5000	Ext Glass Doors/Panels	10		
TOTAL (ft²)	88357	ft ² per WO Mat	24	Baseboard (linear ft)	0	Ext 1 Side Each (ft ²)	21		
Outside (ft ²)	800	TOTAL ft² WO Mat	144	Entrance (ft ²)	800				
SCOPE OF WORK									
Scope of Work #	ISSA #	Description	Time	Work Days/Contract	Scope of Work #	ISSA #	Description	Time	Work Days/Contract
1a	486	Sweep	5.158	261	7b	67	Baseboards	0.000	0
1b	369	Mop	3.613	261	8a	183	Clean Fountain	0.134	365
1c	385	Spray Buff	0.480	52	10a-b	84	Exterior Glass Doors/Panels	1.839	365
2a	295	Spot Vacuum (35%)	2.344	313	10c-d	84	Interior Glass Doors/Panels	1.137	365
2b	295	Vacuum	0.977	52	10e	563	Interior Windows	1.099	156
2c	294	Spot Clean (35%)	0.056	365	10f	563	Exterior Windows	0.000	0
2e	91	Walk Off Mats	0.072	365	11a	540	Wash Light Fixtures	0.000	0
3a	177	Empty Trash/Wipe Clean	0.618	365	11b	179	Police Entrance(25%)	0.060	365
3b	178-177	Reline Baskets	0.044	52	11c	179	Police Parking Lot	0.000	0
4a	69	Spot Dust (35%)	0.000	0	11d	590	Remove Trash	1.473	365
4b	69	Thorough Dust	10.056	365	12a	588	Stairs	1.067	365
4d	81	Vacuum Upholst. Furniture	0.000	0	12b	589	Elevator	1.333	365
5a	69	Dust Vents	0.005	52			Laundry	2.860	
5b	546	Wash Vents	0.000	0			Utility Time	3.563	
6a-6i	229	Restrooms	5.150	365					
7a	67	Remove Dirt	1.609	365					
HOURS PER DAY								44.75	

*Based on the number of contracted working days in the fiscal year, October 1, 2020 to September 30, 2021.