



**Service Agreement
19.HRA.005.24**

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

SERVICE AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc.

Work Performed By: PACE Enterprises, Inc.

Work to be Performed: Custodial/Grounds

Contract Site: DOH Rest Area
I-79 South with Welcome Center at Morgantown

Customer Contact: Carla Rotsch

Period of Contract: July 1, 2023 - June 30, 2024

	Est. Hours			Rate				
Total Period Amount:	8,784	x	\$	26.58	=	\$233,478.72 annually		

Billed Monthly As Follows:

2023	Days	Hours	Cost	2024	Days	Hours	Cost
July	31	744	\$19,775.52	January	31	744	\$19,775.52
August	31	744	\$19,775.52	February	29	696	\$18,499.68
September	30	720	\$19,137.60	March	31	744	\$19,775.52
October	31	744	\$19,775.52	April	30	720	\$19,137.60
November	30	720	\$19,137.60	May	31	744	\$19,775.52
December	31	744	\$19,775.52	June	30	720	\$19,137.60

Notes:

- WV ARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:
Nita Hobbs
5000710DE00400...
WV ARF, Inc.

6/22/2023
Date

Carla Rotsch
Signature for the State Agency

6/29/23
Date

Carla Rotsch
Print Name for the State Agency

RECEIVED

JUN 28 2023

BUSINESS MANAGER'S
OFFICE

REST AREA PRICING

AGREEMENT: 19.HRA.005.24

CRP: PACE Enterprises

CUSTOMER: Division of Highways - Maintenance Division

LOCATION: Rest Area - I-79 South with Welcome Center at Morgantown

A. BUILDING DESCRIPTION

Lawn Acreage	10.00
Number of days per week cleaned	7.03

B. Wage Data

Supervisor Wage	\$ 15.87		15.87
Supervisor Taxes	14.50%	1.145	
Direct Labor Wage	\$ 10.14		9.36
Direct Labor Taxes	14.50%	1.145	

C. Staffing Plan

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	24.00
	0.000
Total Time per day	32.00
Vacation-sick Supervisors (days)	30
Vacation-sick Direct Labor (days)	30

D. Monthly Direct Costs

Supervision Wage + Tax	\$ 4,428.43
Supervision Vacation + Sick	\$ 363.42
Direct Labor Wage + Tax	\$ 8,488.52
Direct Labor Vacation + Sick	\$ 696.62
Periodic Cleaning Wage + Tax	\$ -
Total wages, benefits, taxes	\$ 13,976.99

E. Supplies and Equipment - per month

Supplies	\$ 442.26	
Equipment	\$ 850.61	
Telephone	\$ 70.00	
Uniforms	\$ 192.16	\$245 per worker
Gas and Oil	\$ 129.38	110
Maintenance Lawn Equipment	\$ 129.38	110

F. Overhead and Burden

9.5%	\$ 1,697.56
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G. Additional labor not included in the DL hours above.

Additional 10 days per year	\$ 928.82
Extra Lawn Care 1108 hours	\$ 12,864.21

H. Annual Price to Customer \$ 233,478.72 annual
WVARF Fee
 (included in annual price above) \$ 9,574.56 annual

I. Contract Period July 1, 2023 - June 30, 2024

J. Notes

- A. Disposables Supplied by the State
- B. Use of mobile crews authorized.

WVARF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

MAJOR & MINOR EQUIPMENT**AGREEMENT:** 19.HRA.005.24**CRP:** PACE Enterprises**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-79 South with Welcome Center at Morgantown

NO.	DESCRIPTION	USEFUL LIFE	% USED ON CONTRACT	NO OF UNITS	UNIT PRICE*	TOTAL TO BE DEPRECIATED
	MAJOR					
1	Rider Mower	5	100%	1	\$ 15,656.00	\$ 3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	\$ 3,995.00	\$ 1,997.50
3	Commercial Weed Trimmer	2	100%	2	\$ 350.00	\$ 350.00
4	Lawn Trailer	5	100%	1	\$ 1,300.00	\$ 260.00
5	Low speed buffer, 175 rpm	5	100%	1	\$ 1,300.00	\$ 260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$ 300.00	\$ 100.00
7	Back Pack Blower	2	100%	2	\$ 767.00	\$ 767.00
8	Hose Reel/Hose	3	100%	1	\$ 441.00	\$ 147.00
9	Mop/Bucket system	1	100%	1	\$ 200.00	\$ 200.00
10	Tilt Truck rest area	5	100%	1	\$ 640.00	\$ 128.00
11	Push Mower	2	100%	2	\$ 400.00	\$ 400.00
12	Wet/Dry Vac	1	100%	1	\$ 700.00	\$ 700.00
13	Communication Equipment	1	100%	1	\$ 900.00	\$ 900.00
14	Snow blower /Plow	3	100%	1	\$ 2,000.00	\$ 666.67
15	Ladder	1	100%	1	\$ 200.00	\$ 200.00
16		1	100%	0	\$ -	\$ -
17		1	100%	0	\$ -	\$ -
18		1	100%	0	\$ -	\$ -
19		1	100%	0	\$ -	\$ -
20		1	100%	0	\$ -	\$ -
21		1	100%	0	\$ -	\$ -
22		1	100%	0	\$ -	\$ -
23		1	100%	0	\$ -	\$ -
		1	100%	0	\$ -	\$ -
					Annual	\$ 10,207.37
					Monthly	\$ 850.61

EXPENDABLE SUPPLIES**AGREEMENT:** 19.HRA.005.24**CRP:** PACE Enterprises**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-79 South with Welcome Center at Morgantown

NO.	DESCRIPTION	UNIT	NO. OF UNITS	PRICE PER UNIT	ANNUAL PRICE
1	1st Aid Kits	ea	1	\$250.00	\$250.00
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06
5	Biohazard Kits	ea	3	\$32.64	\$97.92
6	Nifty Nabber	ea	1	\$45.05	\$45.05
7	Bowl brush	ea	6	\$2.79	\$16.74
8	Push Broom Street 36	ea	2	\$40.00	\$80.00
9	Broom, house	ea	0	\$4.49	\$0.00
10	Broom handle	ea	0	\$4.57	\$0.00
11	Disinfectant	gal	4	\$25.00	\$100.00
12	Matting	ea	4	\$200.00	\$800.00
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00
15	Nifty Nabber	ea	2	\$29.00	\$58.00
16	Visa Versa	ea	2	\$34.00	\$68.00
17	Telescoping Pole	ea	1	\$180.00	\$180.00
27	Glass cleaner	ea	1	\$89.00	\$89.00
28			0		\$0.00
29			0		\$0.00
30	Latex gloves	box/100	40	\$12.00	\$480.00
31		ea	0	\$0.00	\$0.00
32	Lobby pan/broom combo	ea	1	\$38.00	\$38.00
33	Wet Mops	cs/5	4	\$16.00	\$64.00
34	Mop handle	ea	3	\$30.00	\$90.00
35	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00
36		0	0	\$0.00	\$0.00
37	Razor Blade Stick	ea	1	\$21.96	\$21.96
38	Razor Blades	pk/10	1	\$9.73	\$9.73
39	Spray bottles	ea	24	\$1.82	\$43.68
40			0	\$32.64	\$0.00
41	Spray Disinfectant	cs	2	\$60.00	\$120.00
42		0	0	\$6.15	\$0.00
43		0	0	\$69.02	\$0.00
44		ea	0	\$2.69	\$0.00
45		0	0	\$26.15	\$0.00
46		0	0	\$20.30	\$0.00
47		pk	0	\$0.00	\$0.00
48		ea	0	\$0.00	\$0.00
49					\$0.00
TOTAL EXPENDABLE SUPPLIES					\$5,307.14

CMA 0212 WVARF23

EXHIBIT_A PRICING PAGES

Revised 09/22/2022

FMP REFERENCE GUIDE WVARF19 CONTRACT WVARF23 CONTRACT	ITEM NUMBER	CRP	PRODUCT/ ITEM DESCRIPTION	UNIT OF MEASURE	PRICE	Card Price (see CO#2)
Commodity Line #1						
DOH REST AREAS - Custodial/Grounds Maintenance						
Original Contract	RA001	Horizon Goodwill Industries	Custodial/ Grounds Maintenance DOH Rest Area-- I-81 Truckstop	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA002	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Williamstown	Hour	\$ 23.07	\$ 23.6337
Original Contract	RA003	Clay County Services Unlimited, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Servia - NB & SB	Hour	\$ 44.81	\$ 46.1517
Original Contract	RA004	Pace Enterprises, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Morgantown - SB only	Hour	\$ 26.58	\$ 27.3753
CO#9	RA005	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Mineral Wells - NB & SB	Hour	\$ 45.07	\$ 46.4221
Original Contract	RA006	The Op Shop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Meadowbrook - MB & SB	Hour	\$ 49.56	\$ 51.0502
Original Contract	RA007	Gateway Industries, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- White Sulphur - WB only	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA008	Goodwill Industries of Kanawha Valley, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Hurricane - EB & WB	Hour	\$ 46.32	\$ 47.7137
Original Contract	RA009	Goodwill of KYOWVA, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Huntington - EB only	Hour	\$ 26.28	\$ 27.0686
Original Contract	RA010	Preston County Workshop	Custodial/ Grounds Maintenance DOH Rest Area-- Hazelton - WB only	Hour	\$ 29.84	\$ 30.7388
Original Contract	RA011	Precision Services, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Burnsville - NB & SB	Hour	\$ 47.53	\$ 48.9510
Original Contract	RA012	W.A.T.C.H., Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Valley Grove WB only	Hour	\$ 24.31	\$ 25.0370
CO#1	RA013	Development Center & Workshop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Marlow/Bunker Hill - NB & SB	Hour	\$ 67.15	\$ 69.1631
CO#15	FG001	Development Center & Workshop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG002	Goodwill Industries of Kanawha Valley, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG003	Goodwill of KYOWVA, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG004	Integrated Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG005	Mercer County Opportunity Industries, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG006	The Op Shop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG007	SW Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575

SCO/ADD

State of West Virginia
Purchasing Division

RELEASE ORDER

Release No.: 04240906 Req. Date: 7/1/2023 Buyer:

Fund Accounting Information: 9017 0803 2024

Agency/Invoice To: Dept. Code:
WV Division of Highways
ATTN: Mary Russell
P.O. Box 4220
Clarksburg, WV 26302 BL0382

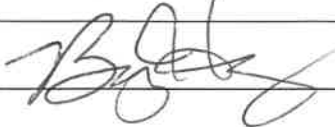
Ship To:
WV Division of Highways SP0067
I-79 WELCOME CENTER MORGANTOWN
MORGANTOWN, WV 26505

Vendor Name and Address:
WVARF
PO Box 6764
Charleston, WV 25362

WV OASIS Vendor Customer No.: 000000204796 AD000037

Terms: F.O.B.:

Item No.	Quantity	Description	Unit Price	Amount
1	8784	Agency or Central Master Agreement Number (AMA/CMA #) <u>WVARF23</u> Hrs. I-79 Welcome Center Morgantown Janitorial Service 7/1/2023 through 6/30/2024 0480 MEX4471 309 025 N 3206 3442	\$26.58	\$233,478.72

Authorized Signature: 
Title: Comptroller
Telephone: 304-326-0137

Total Amount: \$233,478.72
*Original: Vendor
Copy: Auditor's Office
Copy: Purchasing Division*