



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 07-13-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 WVARF19 16	Procurement Folder:	480602
Document Name:	CO#15: WVARF19 - COMMODITIES & SERVICES	Reason for Modification:	CO# 15 is issued to renew the original contract AND provide updated FMP pricing sheets to the contract per the attached documents.
Document Description:	WVARF19 - WORKSHOP COMMODITIES & SERVICES		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2018-08-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-08-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000204796			Requestor Name:	Mark A Atkins
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 710 CENTRAL AVE				Requestor Phone:	(304) 558-2307
CHARLESTON WV 25302-1702				Requestor Email:	mark.a.atkins@wv.gov
US					
Vendor Contact Phone:	304-205-7970	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

Total Order Amount: Open End

PURCHASING DIVISION AUTHORIZATION

DATE:
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER No. 15: Is issued for the following:

1. To renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders, per the attached documents.

Effective date of renewal: 08/15/2021 through 08/14/2022.

Renewal Years Remaining: (0)

2. To provide updated pricing for commodity/services per the Exhibit_A Pricing Pages (revised 07/01/2021) by the Commodity or Service Pricing Forms attached.

Effective Pricing Update: 07/01/2021

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

INDIVIDUAL PRICING FOR COMMODITIES AND SERVICES IS REFERENCED IN THE LATEST REVISIONS OF THE ATTACHMENT EXHIBIT_A PRICING PAGES. THE PRICING PAGE IS GROUPED INTO CATEGORIES THAT CORRESPOND TO THE OASIS COMMODITY LINES.

ORDERING INSTRUCTIONS:

For contract releases valued at or less than \$250,000.00 in a year's time, Spending Unit (s) should issue a wOASIS Agency Delivery Order (ADO) to WVARF.

For contract releases valued at more than \$250,000.01 in a year's time, Spending Unit (s) should submit a Central Delivery Order (CDO) to the Purchasing Division for processing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	76110000			HOUR	0.000000
	Service From	Service To			

Commodity Line Description: DOH REST AREAS - Custodial/Grounds Maintenance

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72101508			SF	0.000000
	Service From	Service To			

Commodity Line Description: FLOOR CARE - Carpet Extraction

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	76111604			SF	0.000000
	Service From	Service To			

Commodity Line Description: FLOOR CARE - Strip & Wax VCT

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.



**Service Agreement
08.HRA.011.22**

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

SERVICE AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc.

Work Performed By: Goodwill Industries of KYOWVA, Inc.

Work to be Performed: Custodial/Grounds

Contract Site: DOH Rest Area
I-64 West with Welcome Center at Huntington

Customer Contact: Carla Rotsch

Period of Contract: July 1, 2021 - June 30, 2022

	<u>Est. Hours</u>		<u>Approved Rate</u>	
Total Period Amount:	8,760	x	\$ 26.28	= \$230,212.80 annually

Billed Monthly As Follows:

2021	Days	Hours	Cost	2022	Days	Hours	Cost
July	31	744	\$19,552.32	January	31	744	\$19,552.32
August	31	744	\$19,552.32	February	28	672	\$17,660.16
September	30	720	\$18,921.60	March	31	744	\$19,552.32
October	31	744	\$19,552.32	April	30	720	\$18,921.60
November	30	720	\$18,921.60	May	31	744	\$19,552.32
December	31	744	\$19,552.32	June	30	720	\$18,921.60

Notes:

- WV ARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handcapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:

Tara Martinez

Tara Martinez
CEO
WV ARF, Inc.

5/17/2021

Date

Carla Rotsch

Signature for the State Agency

Carla Rotsch

Print Name for the State Agency

5/20/21
Date

RECEIVED
MAY 18 2021 *ad*
BUSINESS MANAGER'S
OFFICE

REST AREA PRICING

AGREEMENT: 08.HRA.011.22

CRP: Goodwill Industries of KYOWVA Area

CUSTOMER: Division of Highways - Maintenance Division

LOCATION: Rest Area - I-64 West with Welcome Center at Huntington

A. BUILDING DESCRIPTION

Lawn Acreage	5.82
Number of days per week cleaned	7.03

B. Wage Data

Supervisor Wage	\$ 15.53	1.135	15.53
Supervisor Taxes	13.50%	1.135	
Direct Labor Wage	\$ 11.05		9.35
Direct Labor Taxes	13.50%	1.135	

C. Staffing Plan

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	24.00
	0.000
Total Time per day	32.00
Vac/sick/holiday - Supervisor (days)	30
Vac/sick/holiday - Direct labor (days)	30

D. Monthly Direct Costs

Supervision Wage + Tax	\$ 4,295.71
Supervision Vacation + Sick	\$ 352.53
Direct Labor Wage + Tax	\$ 9,169.52
Direct Labor Vacation + Sick	\$ 752.51
Periodic Cleaning Wage + Tax	\$ -
Total wages, benefits, taxes	\$ 14,570.27

E. Supplies and Equipment - per month

Supplies	\$ 442.26	See attached list
Equipment	\$ 850.61	See attached list
Telephone	\$ 108.00	
Uniforms	\$ 142.92	\$245 per worker
Gas and Oil	\$ 53.35	\$ 110 per acre
Maintenance Lawn Equipment	\$ 53.35	\$110 per acre

F. Overhead and Burden

9.5%	\$ 1,598.86
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G. Fees

State Use Fee 4.1%	#REF!
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H. Additional labor not included in the DL hours above.

Additional 10 days per year	\$ 1,003.34
Extra Lawn Care 503 hours	\$ 6,308.50

I. Annual Price to Customer \$ 230,212.80 annual
WVAF Fee
 (Included in annual price above) \$ 9,460.80 annual

J. Contract Period July 1, 2021 - June 30, 2022

K. Notes

- A. Disposables Supplied by the State
- B. Use of mobile crews authorized.

WVAF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

MAJOR & MINOR EQUIPMENT**AGREEMENT:** 08.HRA.011.22**CRP:** Goodwill Industries of KYOWVA Area**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-64 West with Welcome Center at Huntington

NO.	DESCRIPTION	USEFUL LIFE	% USED ON CONTRACT	NO OF UNITS	UNIT PRICE*	TOTAL TO BE DEPRECIATED
	MAJOR					
1	Rider Mower	5	100%	1	\$ 15,656.00	\$ 3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	\$ 3,995.00	\$ 1,997.50
3	Commercial Weed Trimmer	2	100%	2	\$ 350.00	\$ 350.00
4	Lawn Trailer	5	100%	1	\$ 1,300.00	\$ 260.00
5	Low speed buffer, 175 rpm	5	100%	1	\$ 1,300.00	\$ 260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$ 300.00	\$ 100.00
7	Back Pack Blower	2	100%	2	\$ 767.00	\$ 767.00
8	Hose Reel/Hose	3	100%	1	\$ 441.00	\$ 147.00
9	Mop/Bucket system	1	100%	1	\$ 200.00	\$ 200.00
10	Tilt Truck rest area	5	100%	1	\$ 640.00	\$ 128.00
11	Push Mower	2	100%	2	\$ 400.00	\$ 400.00
12	Wet/Dry Vac	1	100%	1	\$ 700.00	\$ 700.00
13	Comunication Equipment	1	100%	1	\$ 900.00	\$ 900.00
14	Snow blower /Plow	3	100%	1	\$ 2,000.00	\$ 666.67
15	Ladder	1	100%	1	\$ 200.00	\$ 200.00
16		1	100%	0	\$ -	\$ -
17		1	100%	0	\$ -	\$ -
18		1	100%	0	\$ -	\$ -
19		1	100%	0	\$ -	\$ -
20		1	100%	0	\$ -	\$ -
21		1	100%	0	\$ -	\$ -
22		1	100%	0	\$ -	\$ -
23		1	100%	0	\$ -	\$ -
					Annual	\$ 10,207.37
					Monthly	\$ 850.61

EXPENDABLE SUPPLIES**AGREEMENT:** 08.HRA.011.22**CRP:** Goodwill Industries of KYOWVA Area**CUSTOMER:** Division of Highways - Maintenance Division**LOCATION:** Rest Area - I-64 West with Welcome Center at Huntington

NO.	DESCRIPTION	UNIT	NO. OF UNITS	PRICE PER UNIT	ANNUAL PRICE
1	1st Aid Kits	ea	1	\$250.00	\$250.00
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06
5	Biohazard Kits	ea	3	\$32.64	\$97.92
6	Nifty Nabber	ea	1	\$45.05	\$45.05
7	Bowl brush	ea	6	\$2.79	\$16.74
8	Push Broom Street 36	ea	2	\$40.00	\$80.00
9	Broom, house	ea	0	\$4.49	\$0.00
10	Broom handle	ea	0	\$4.57	\$0.00
11	Disinfectant	gal	4	\$25.00	\$100.00
12	Matting	ea	4	\$200.00	\$800.00
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00
15	Nifty Nabber	ea	2	\$29.00	\$58.00
16	Visa Versa	ea	2	\$34.00	\$68.00
17	Telescoping Pole	ea	1	\$180.00	\$180.00
27	Glass cleaner	ea	1	\$89.00	\$89.00
28			0		\$0.00
29			0		\$0.00
30	Latex gloves	box/100	40	\$12.00	\$480.00
31		ea	0	\$0.00	\$0.00
32	Lobby pan/broom combo	ea	1	\$38.00	\$38.00
33	Wet Mops	cs/5	4	\$16.00	\$64.00
34	Mop handle	ea	3	\$30.00	\$90.00
35	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00
36		0	0	\$0.00	\$0.00
37	Razor Blade Stick	ea	1	\$21.96	\$21.96
38	Razor Blades	pk/10	1	\$9.73	\$9.73
39	Spray bottles	ea	24	\$1.82	\$43.68
40			0	\$32.64	\$0.00
41	Spray Disinfectant	cs	2	\$60.00	\$120.00
TOTAL EXPENDABLE SUPPLIES					\$5,307.14

CMA 0212 WVARF19

EXHIBIT_A PRICING PAGES

Revised 07/01/2021

Reference	ITEM NUMBER	CRP	PRODUCT/ ITEM DESCRIPTION	UNIT OF MEASURE	PRICE	Pcard Price (see CO#2)
Commodity Line #1 DOH REST AREAS - Custodial/Grounds Maintenance						
Original Contract	RA001	Horizon Goodwill Industries	Custodial/ Grounds Maintenance DOH Rest Area-- I-81 Truckstop	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA002	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Williamstown	Hour	\$ 23.07	\$ 23.6337
Original Contract	RA003	Clay County Services Unlimited, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Servia - NB & SB	Hour	\$ 44.81	\$ 46.1517
Original Contract	RA004	Pace Enterprises, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Morgantown - SB only	Hour	\$ 26.58	\$ 27.3753
CO#9	RA005	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Mineral Wells - NB & SB	Hour	\$ 45.07	\$ 46.4221
Original Contract	RA006	The Op Shop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Meadowbrook - MB & SB	Hour	\$ 49.56	\$ 51.0502
Original Contract	RA007	Gateway Industries, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- White Sulphur - WB only	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA008	Goodwill Industries of Kanawha Valley, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Hurricane - EB & WB	Hour	\$ 46.32	\$ 47.7137
Original Contract	RA009	Goodwill of KYOWVA, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Huntington - EB only	Hour	\$ 26.28	\$ 27.0686
Original Contract	RA010	Preston County Workshop	Custodial/ Grounds Maintenance DOH Rest Area-- Hazelton - WB only	Hour	\$ 29.84	\$ 30.7388
Original Contract	RA011	Precision Services, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Burnsville - NB & SB	Hour	\$ 47.53	\$ 48.9510
Original Contract	RA012	W.A.T.C.H., Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Valley Grove WB only	Hour	\$ 24.31	\$ 25.0370
CO#1	RA013	Development Center & Workshop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Marlow/Bunker Hill - NB & SB	Hour	\$ 67.15	\$ 69.1631
CO#15	FG001	Development Center & Workshop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG002	Goodwill Industries of Kanawha Valley, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG003	Goodwill of KYOWVA, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG004	Integrated Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG005	Mercer County Opportunity Industries, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG006	The Op Shop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG007	SW Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575

ADO DOT22*208

CO1

State of West Virginia
Purchasing Division



PURCHASE REQUISITION

Requisition No. 02-22-0002 CO 1	Buyer CR-33	Requisition Date 6/22/2022
Agency/Invoice To: West Virginia Division of Highways District Two 801 Madison Avenue Huntington, WV 25704	TEAM Code _____	WVFIMS Document # Suggested Vendors: 1. 2. 3. <i>Additional Vendors on Reverse Side</i>
Agency/Ship To: West Virginia Division of Highways ATTN: Linda Hatfield-Corder District Two 801 Madison Avenue Huntington, WV 25704	TEAM Code _____	PURCHASING DIVISION'S USE ONLY
This Section Only For: Releases, Direct Purchases, Emergency Purchases & Agreements Vendor Name & Address: WVARF 710 Central Avenue Charleston, WV 25302		
WVFIMS Vendor #	TEAM Vendor #	Commodity Code: _____
Terms	F.O.B.	Instructions: _____

Item No.	Quantity	Description	Unit Price	Amount
		WARFJAN19 <i>Type of Purchase</i>		
		Change From:		
1	8760	MONTHLY JANITORIAL SERVICES -- I-64 REST AREA--HUNTINGTON From July 1, 2021 though June 30, 2022 Charge to 0280 / MEX2271 / 313 / 025 / N	\$26.28	\$230,212.80
		Change To:		
1	9504	MONTHLY JANITORIAL SERVICES -- I-64 REST AREA--HUNTINGTON From July 1, 2021 though July 31, 2022	\$26.28	\$249,765.12
TO BE PAID BY CHECK				

Authorized Signature _____
Linda Hatfield-Corder
Title _____ **COMPROLLER**
Telephone _____ **304-528-5451**

Total Estimated Value of this Requisition: _____ **\$19,552.32**
Maximum Budgeted Amount: _____



The West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

May 20, 2022

July 2022 Rest Area Services for Service Agreement 08.HRA.011.22

Dear Sir or Madam,

WVARF requests to extend the terms, conditions, pricing, and scope of our current delivery order for rest area services, through the issuance of an agency delivery order, to cover the period of service from July 1, 2022, through July 31, 2022, as outlined below. We understand that issuance of agency delivery orders to cover this period will require separate invoicing for this period.

For the thirty-one working days from July 1, 2022, through July 31, 2022, at an hourly rate of \$26.28, the total request is for 744 hours equaling \$19,552.32.

Sincerely,

DocuSigned by:

38DD98D0CE6B4EF...

Tara Martinez
CEO
WVARF, Inc.